

COVID-19 Returning to Kaleidoscope Questions and Answers

Kaleidoscope Staff and Management Committee have put together a list of frequently asked questions. We hope these will help you as you make the return back to Kaleidoscope for the Autumn Term. Please also be aware that Government Guidance continues to change and we will of course update you with any changes as they occur.

Q1. What protective measures will Kaleidoscope have in place?

Kaleidoscope will be following the governments "Protective measures guidance " to help put measures in place to reduce the risk of infection and transmission of Coronavirus (COVID-19), including:

- minimising contact with individuals who are unwell by ensuring those who have coronavirus (COVID-19) symptoms do not attend. This also applies if a member of their family has symptoms or if they have been advised by NHS Test & Trace as 'a close contact' to isolate at home
- encouraging staff and children attending to clean their hands more often than usual, including before and after activities and before and after using toilet/washroom facilities
- ensuring good respiratory hygiene by promoting the '**catch it, bin it, kill it**' approach
- cleaning frequently touched surfaces more often than usual using standard products, such as detergent or bleach
- increased frequency of cleaning of toilets and washrooms
- minimising contact of children by altering the environment to allow for social distancing between children and keeping to no more than 15 children in any session
- reassuring children and reminding them of our good hygiene practices and procedures

We will be asking all Parents/Carers to sign a Covid-19 Agreement prior to attending the session.

Q2. What should I do if my child is displaying Coronavirus (Covid-19) symptoms?

Prior to attending Kaleidoscope:

- if your child becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must stay at home and you should follow the:

[COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#)

If your child becomes unwell while at Kaleidoscope:

- a member of staff will call you immediately to come and collect them, ideally this will be within **30 minutes** of receiving our phone call
- while your child is awaiting collection, they will be kept separately from others by a distance of at least 2 metres, in a well-ventilated room with appropriate adult supervision

- when you collect your child, you should take them straight home; do not visit the GP, pharmacy, urgent care centre or a hospital
- in an emergency, we will call 999 if they are seriously ill or injured or their life is at risk

Next Steps:

- your child should then self-isolate for 7 days and you should arrange a test for them as soon as possible to see if they have coronavirus (COVID-19), you can do this by visiting [NHS.UK](https://www.nhs.uk) or contact NHS 119 via telephone if you do not have internet access
- if your child tests negative, they can return to Kaleidoscope and the fellow household members can end their self-isolation subject to confirmation from local health protection professionals
- if your child tests negative but is unwell, they should not return to Kaleidoscope until they are recovered
- if your child tests positive, NHS Test and Trace will speak directly to those that have been in contact with your child to offer advice

A poster is displayed on the notice board for your information: **“THINGS TO DO IF A CHILD OR STAFF MEMBER HAS SYMPTOMS OF CORONAVIRUS”**

Q3. Will staff wear PPE?

The guidance does not require our staff to wear PPE during the “normal” working day, we have consulted with the team and they are happy to work without PPE.

PPE will be worn if:

- a distance of 2 metres cannot be maintained from any child displaying Coronavirus (COVID-19) symptoms
- a member of the team has to deal with a First Aid incident or if a child requires intimate care

Q4. Can my child attend more than one setting?

It is important that we continue to put in place ways to minimise the transmission risks of the virus. This means that you should consider sending your child:

- to the same setting consistently, in order to prevent your child from mixing with multiple different groups
- to a setting that is local to you and where possible parents, carers and children are encouraged to walk, cycle or use a private vehicle

If you use your own vehicle to bring your child to Kaleidoscope you should avoid using it to take other children from outside your household to Kaleidoscope or other settings.

Q5. What cleaning and hygiene procedures will you have in place?

- All frequently touched surfaces, equipment, door handles and toilets will be cleaned thoroughly and a rota will be place to ensure this is completed every 2 hours.

- Soap, hot water and hand towels are available in the toilet area.
- Hand sanitiser stations are available at the entrance of the building and within the setting.
- Lidded bins are available for disposal of tissues and other waste.
- A good supply of tissues is available to implement “**catch it, bin it, kill it**”.
- Children are regularly reminded of our hygiene practices and procedures.
- Children will wash their hands more regularly throughout the day as part of our routine.
- Use of toilets will be managed to prevent overcrowding and children supervised with hand washing where needed.

Q6. Will the layout of Kaleidoscope look different when my child attends?

Although Kaleidoscope staff will do their best to keep the environment as normal as possible there will be a few changes to the usual layout and routine in order to keep adults/children as safe as possible.

These will include:

- a one-way system on arrival and departure
- a staff member will open the door to welcome you to avoid touching door handles/ ringing the bell
- tables will be arranged in order to encourage social distancing when playing
- rooms will be well ventilated and windows kept open as much as possible
- the outdoor space will be used more after school in order for the children to distance more easily
- parent notices will be displayed outside the main door to avoid people entering the building
- hand sanitiser will be available for parents outside the main door for your use

Q7. What activities will my child take part in and how will this be managed?

We will be encouraging outdoor play as much as possible. Staff will ensure that children follow the correct procedures when playing, for example washing hands frequently, social distancing as much as possible when sitting and playing.

- Toys will be cleaned regularly.
- Laptops and iPads will be wiped after each use.
- Outdoor toys, such as balls, hoops, scooters, skipping ropes etc will be for individual use and cleaned thoroughly after use.
- A staff cleaning rota is in place for regular cleaning of toys and equipment.
- Singing games such as “Just Dance” will not be available until we are advised that this activity is safe to return.
- Each child will be given their own set of colouring pencils to use when at Kaleidoscope.

Q8. Are there any additional Safeguarding Procedures I should be aware of?

Our normal procedures continue to be in place regarding Safeguarding in Kaleidoscope. We would like to remind you of the following:

- a parental consent form MUST be completed before your child attends, this contains important medical information and emergency contact details
- if you have used Kaleidoscope before it is vital that any new information is given to us and your records updated
- our child protection policy is available for you to read on request. This details how you can report a concern and our complaints process.

We are really looking forward to welcoming the children back to Kaleidoscope. If you have any concerns or further questions please do not hesitate to contact us on: kaleidoscope-OSC@hotmail.com